

Annual Declaration by Network Server Administrators

~~TO THE DIRECTOR, INFORMATION DIVISION, CLIENT SERVICES.~~

I herewith provide the required annual return for the twelve month period ending November 30, 2001 on the operation of the following network server, for which I am the Administrator.

A separate form is required for each server. In most cases, only one line should be filled in. For servers which have multiple roles (eg a Unix computer (TCP/IP services) which also acts as an AppleShare fileserver, please complete all the appropriate lines)

Appleshare fileserver Zone and name: _____

Email server Zone/Domain and name: _____

Windows fileserver Name: _____

TCP/IP services IP-Name: _____

Other server Identification: _____

The server provides the following services (tick in brackets):

Email	()	Login Shell	()	File service	()
Ftp	()	On-Line D/B	()	WWW	()
Other (please specify):		()			

Note: No declaration is required for servers which only provide one or more of the following services:

- *Personal Appleshare file service*
- *Windows file sharing services*
- *Printing*
- *Network infrastructure services (eg bootp, ip-routing, email alias serving)*

In particular, I certify that

- I have taken all reasonable steps to ensure that the server is secure and that its operation complies with the relevant University policies as set out in Standing Resolution of Council 8.1.R7 & 9.2 which is summarised in Personnel Policies and Procedures (sec 23.5) of the University of Melbourne and the IT Technical Note "Defensive Computing Strategies".
- I have taken action, at least every six months, to ensure that all registered users of the server are currently entitled, under University policies, to use it and, by way of signing a "Declaration for Use of Local Computing Facilities" or otherwise, have explicitly acknowledged the University's conditions of use of IT facilities.

Signed: _____
(Administrator)

Date: _____

Name: _____
(please print)

Phone: _____

Signed: _____
(Head of Department)

Date: _____

Department: _____
